

ESCALATION EMAIL

To:	Dr. Asif Yaseen Course Instructor – Project Management Department of Commerce Bahauddin Zakariya University, Multan
Subject:	[Escalation] Approval & Guidance Required for Student Task Management System (STMS) Project Proposal

Dear Sir,

I hope this email finds you well.

With due respect, we would like to formally escalate a matter regarding our Project Proposal titled

“Student Task Management System (STMS)”, submitted for the course Project Management.

Sir, our project work has already been initiated. However, we are currently facing a delay in receiving

formal feedback and approval on the submitted proposal. Due to this delay, we are unable to proceed

confidently with further development stages as per the proposed timeline.

This delay may affect:

- Project milestones and schedule
- Proper execution of development and testing phases

- Timely completion of the project within the semester

Therefore, we humbly request your kind review, feedback, and approval so that we may proceed smoothly and complete the project according to academic requirements.

We shall be very thankful to you for your guidance and support.

Yours obediently,

Group No. 7

BS Accounting & Finance (M)

Session: 2022-2026

Project Title:

Student Task Management System (STMS)

Group Members:

Hassam Ramzan (Project Manager)

Muhammad Ammar

Maryam Ashraf

Laiba Shaukat

Tuba Asif

Hafiz Muhammad Furqan