Student Task Management System
STMS Project Statement of Work

Project: Student Task Management System (STMS)

Department: Department of Commerce

Institution: Bahauddin Zakariya University, Multan

Course: Project Management

Prepared By: Group No. 7

Date: 1-12-2025

Introduction:

The Statement of Work (SOW) defines the work to be completed for the development of the Student Task Management System (STMS). This project is being undertaken as part of the Project Management course requirements. The STMS is intended to streamline task assignment, tracking, and reporting processes for students and teachers by providing a centralized digital platform.

Purpose of the Project:

The purpose of this project is to design and implement a web-based system that improves academic task management by automating workflows, enhancing communication, and reducing manual errors. The system will support students, teachers, and administrators by enabling task creation, assignment, tracking, notifications, and reporting.

Scope of Work:

The project will include:

- Requirements gathering and analysis
- System design (UI/UX mockups, architectural diagrams)
- User authentication and role-based access
- Task creation and assignment module
- Task updates, progress tracking, and status monitoring
- Notification system and reminders
- Reporting dashboard for teachers and administrators

- System integration and testing
- Deployment on a web server
- User training and documentation

Out-of-Scope Work:

The project will not include:

- Integration with external Learning Management Systems (LMS)
- Mobile app development (only web access planned)
- AI-based predictive analytics
- Offline system functionality

Project Deliverables:

The following deliverables will be produced as part of this project:

1. Requirements Specification Document
2. System Design Documentation
3. Prototype / UI Mockups
4. Fully Functional STMS Web Application
5. Testing & Quality Assurance Report
6. Deployment & User Training Materials
7. Final Project Report and Presentation

Project Timeline:

Phase	Duration	Deliverable
Requirements & Analysis	2 weeks	Requirements document
Design & Prototyping	3 weeks	UI/UX mockups and architecture
Development	6 weeks	Working system modules
Testing & QA	3 weeks	Test report
Deployment & Training	2 weeks	Final system launch

Estimated Completed Date:

Jan , 10

Total Duration: 16 weeks

Approval:

This SOW will be approved by the project sponsor, project manager, and instructor before development begins.